

notice

F.No. 10-02/2020-21/ISO-NCPUL

National Council for Promotion of Urdu Language
Ministry of Education
(Department of Higher Education)

Farogh-e-Urdu Bhawan,
FC – 33/9, Institutional Area
Jasola, New Delhi – 110 025


Dated : 8th May, 2022

CIRCULAR

The QMS Surveillance-1 Assessment/Audit in respect of ISO 9001:2015 Certificate issued in favour of NCPUL will be conducted from **11th to 12th May, 2023 (Thursday & Friday)** by the team of STQC, M/o Electronics & Information Technology (MeitY). The sitting arrangement of officers is proposed to be made in the Conference Room, NCPUL at Third Floor.

All section heads are, therefore, requested to be available during this period to reply the queries and providing information as and when required by the audit team on both days and avoid to grant any kind of leave to their subordinate except emergent exceptional cases.

This issues with the approval of Director.


(Mohammed Ahmed)
Assistant Director (Admn.)

Copy to :-

1. PA to Director
2. AD (Acad.)
3. RO (GIA & Acad.)
4. RO (Web.& LT) and I/c Editorial
5. AEO (BP)
6. RO (TE & Prod.)
7. RO (Voc. & WCJ)
8. RO (I/c DE)
9. JAAO
- 10 I/c S&S

To make stay arrangement of Auditors in Hotel. Arrangement of providing tea, refreshment, lunch etc. and DLY/Taxi on demand to Auditors. Also for internal auditor Mr. Rajiv Arora except Taxi.