

**FINANCIAL STATEMENTS**  
**OF**  
**ACCOUNTS**  
**FOR THE YEAR**  
**2011-12**  
**OF**  
**NATIONAL COUNCIL FOR PROMOTION OF URDU LANGUAGE**  
MINISTRY OF HUMAN RESOURCE DEVELOPMENT  
DEPARTMENT OF HIGHER EDUCATION  
GOVERNMENT OF INDIA  
FC-33/9, INSTITUTIONAL AREA, JASOLA, NEW DELHI-110 025

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## **NATIONAL COUNCIL FOR PROMOTION OF URDU LANGUAGE**

### Index to Financial Statements for the year 2011-2012

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**Form of Financial Statements (Non-Profit Organisations)**  
**Name of Entity : National Council for Promotion of Urdu Language**  
**Balance Sheet as at : 31st March, 2012**

<b>CAPITAL FUND AND LIABILITIES</b>	<b>Schedule</b>	<b>2011-12</b>	<b>2010-11</b>
Capital Fund	1	100074321.06	87307645.72
Reserves and Surplus	2		
Earmarked / Endowment Funds	3		
Secured Loans and Borrowings	4		
Unsecured Loans and Borrowings	5		
Deferred Credit Liabilities	6		
Current Liabilities and Provisions	7	1129966.00	1157915.00
NCPUL's General Provident Fund	26(ii)	5846786.00	3768906.00
New Pension Scheme 2004	27(ii)	324974.09	305536.20
<b>TOTAL</b>		<b>107376047.15</b>	<b>92540002.92</b>
<b>ASSETS</b>			
Fixed Assets	8	44386422.70	44157524.25
Investments - from Earmarked / Endowment Funds	9		
Investments - Others	10	1303601.00	1303601.00
Current Assets, Loans, Advances etc.	11	55514263.36	43004435.47
Miscellaneous Expenditure (to the extent not written off or adjusted)			
NCPUL's General Provident Fund	26(ii)	5846786.00	3768906.00
New Pension Scheme - 2004	27(ii)	324974.09	305536.20
<b>TOTAL</b>		<b>107376047.15</b>	<b>92540002.92</b>
Significant Accounting Policies	24		
Contingent Liabilities and Notes on Accounts	25		

sd/-  
**(Dr.Khwaja Md. Ekramuddin)**  
**Director**

**Form of Financial Statements (Non-Profit Organisations)**  
**Name of Entity : National Council for Promotion of Urdu Language**  
**Income and Expenditure for the year ended : 31st March, 2012**

<b>Income</b>	<b>Schedule</b>	<b>2011-12</b>	<b>2010-11</b>
Income from Sales / Services	12		
Grants/ Subsidies	13	333429976.00	232872474.75
Fees / Subscriptions	14	34305924.00	28434259.20
Income from Investments (Income on Invest. from earmarked Funds transferred to Funds)	15		
Income from Royalty, Publication etc.	16	7233567.49	3191986.00
Interest Earned	17	467447.33	807664.18
Other Income	18	5469689.00	1299943.00
Increase/(decrease) in stock of Finished goods and works-in-progress	19		
<b>TOTAL (A)</b>		<b>380906603.82</b>	<b>266606327.13</b>
<b>Expenditure</b>			
Establishment Expenses	20	21055818.63	17598911.47
Other Administrative Expenses etc.	21	24326515.00	14185793.88
Expenditure on Grants, Subsidies/ Projects etc.	22	324696490.00	242792405.75
Interest	23		
Depreciation (Net Total at the year-end-corresponding to Schedule 8)		1341125.55	1724684.42
<b>TOTAL (B)</b>		<b>371419949.18</b>	<b>276301795.52</b>
Balance being excess of income over Expenditure (A-B)		9486654.64	-9695468.39
Transfer to Special Reserve			
Transfer to / from General Reserve			
<b>Balance being Surplus/Deficit Carried to Capital Fund</b>		<b>9486654.64</b>	<b>-9695468.39</b>
Significant Accounting policies	24		
Contingent Liabilities and Notes on Accounts	25		

sd/-  
(Dr.Khwaja Md. Ekramuddin)  
Director

**Form of Financial Statements (Non-Profit Organisations)**  
**Name of Entity : National Council for Promotion of Urdu Language**  
**Schedules forming part of Balance Sheet as at : 31st March, 2012**

(Amount - Rs.)

<b><u>Schedule 1 — Capital Fund</u></b>	<b>2011-12</b>		<b>2010-11</b>	
	Balance as at the beginning of the year		87307645.72	
Add : Contributions towards Capital Fund (Schedule - A)			1083409.29	
Capital Expenditure	1570024.00			
Stock Added	58939.37			
Raw Material	1651057.33			
Balance of Net Income / Expenditure	<u>9486654.64</u>	12766675.34	<u>-9695468.39</u>	-8612059.10
transferred from the Income and Expenditure Account				
<b><u>Balance as at the Year - End</u></b>		<b>100074321.06</b>		<b>87307645.72</b>

sd/-  
**(Dr. Khwaja Mohd Ekramuddin)**  
**Director**

P

Name of Entity : **National Council for Promotion of Urdu Language**  
Schedules forming part of Balance Sheet as at : 31st March, 2012

Schedule 'A'

(Amount - Rs.)

<b>A. Fixed Assets</b>		
(1) Building (work in progress)		114179.00
(2) Library Books		3922.00
(3) Computer & Peripherals		688510.00
(4) Furniture & Fixtures		106302.00
(a) Furniture		0.00
(b) Desert Coolers		0.00
(c) Water Cooler		0.00
(d) Heat Convector		0.00
(e) Water Purifier/Aqua Guard		0.00
(5) Office Equipment		128530.00
(6) Electric Installations		0.00
(7) Vehicles		528581.00
(8) Computer Software/ Hardware under CAM-DTP Scheme for the year 2008-09		0.00
(9) Mobile		0.00
<b>Total A</b>		<b>1570024.00</b>
<b>B Current Assets</b>		
Council's Publications		
(a) Finished products	7551750.67	
Less disposed off	<u>7492811.30</u>	58939.37
(b) Raw Material	1651057.33	1651057.33
<b>Total B</b>		<b>1709996.70</b>
<b>Total A &amp; B</b>		<b>3280020.70</b>

sd/-  
(Dr. Khwaja Mohd Ekramuddin)  
Director

**Form of Financial Statements (Non-Profit Organisations)**  
**Name of Entity : National Council for Promotion of Urdu Language**  
**Schedules forming part of Balance Sheet as at : 31st March, 2012**

(Amount - Rs.)

	2011-12	2010-11
<b>Schedule 7 — Current Liabilities and Provisions</b>		
<b>A. Current Liabilities</b>		
1. Acceptances		
2. Sundry Creditors :	0.00	0.00
a) For Goods		
b) Others	1129966.00	1157915.00
3. Advances Received		
4. Interest accrued but not due on :		
a) Secured Loans / borrowings		
b) Unsecured Loans/ borrowings		
5. Statutory Liabilities :		
a) Overdue		
b) Others		
6. Other current Liabilities		
<b>Total (A)</b>	<b>1129966.00</b>	<b>1157915.00</b>
<b>B. Provisions</b>		
1. For Taxation		
2. Gratuity		
3. Superannuation / Pension		
4. Accumulated Leave Encashment		
5. Trade Warranties/ Claims		
6. Others (Specify)		
<b>Total (B)</b>	0.00	0.00
<b>Total (A+B)</b>	<b>1129966.00</b>	<b>1157915.00</b>

Note : The entity gets hundred percent grants-in-aid from the Govt. of India which is for the objectives of the Council and no additional grant for provisions would be available. Hence provision cannot be made.

**sd/-**  
**(Dr. Khwaja Mohd Ekramuddin)**  
**Director**

**Form of Financial Statements (Non-Profit Organisations)**  
**Name of Entity : National Council for Promotion of Urdu Language**  
**Schedules forming part of Balance Sheet as at : 31st March, 2012**

(Amount - Rs.)

<b>SCHEDULE 8 - FIXED ASSETS</b>										
Description	Gross Block				Depreciation				Net Block	
	Cost/ valuation as at 1st April 2011	Additions during the year	Deductions during the year-end	Cost/ valuation at 31st March 2012	As at 1st April-10 2011	On Additions during the year	On Deduction during the year	Total up to 31st March 2012	As at the 31st March 2012	As at the 31st March 2011
<b>A. Fixed Assets :</b>										
1. Land :										
a) Freehold					.....					.....
b) Leasehold	947517.00		0.00	947517.00					947517.00	947517.00
2. Buildings :			0.00	0.00					0.00	
a) On Freehold Land				0.00					0.00	.....
b) On Leasehold Land	0.00			0.00					0.00	.....
c) Ownership Flats/ Premises	0.00			0.00					0.00	.....
d) Superstructures on Land not belonging to the entity	0.00 0.00			0.00 0.00					0.00 0.00	..... .....
3. Plant machinery & Equipment	0.00			0.00					0.00	.....
4. Vehicles	1881581.00	528581.00	451806.00	1958356.00	1042227.39	205190.19	451806.00	795611.58	1162744.42	839353.61
5. Furniture, Fixtures	1589483.00	106302.00	0.00	1695785.00	651680.78	104410.42	0.00	756091.20	939693.80	937802.27
6. Office Equipment	731786.00	128530.00	93805.00	766511.00	603413.47	38535.37	93805.00	548143.84	218367.16	128372.53
7. Computer/ Peripherals	2620348.00	688510.00	0.00	3308858.00	2244839.84	638410.89	0.00	2883250.73	425607.27	375508.16
8. Electric Installations	159780.00	0.00	0.00	159780.00	159780.00	0.00	0.00	159780.00	0.00	0.00
9. Library Books	1514517.25	3922.00	0.00	1518439.25	0.00	0.00	0.00	0.00	1518439.25	1514517.25
10. Tubewells & W. Supply	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11. Mobile	28900.00	0.00	0.00	28900.00	28900.00	0.00	0.00	28900.00	0.00	0.00
12. Comp. HW/SW under CAMDTP	76890502.00	0.00	0.00	76890502.00	76299537.52	354578.68	0.00	76654116.20	236385.80	590964.48
13. Comp. HW/SW under NORAD	6250000.00	0.00	0.00	6250000.00	6250000.00	0.00	0.00	6250000.00	0.00	0.00
<b>Total of Current Year</b>	<b>92614414.25</b>	<b>1455845.00</b>	<b>545611.00</b>	<b>93524648.25</b>	<b>87280379.00</b>	<b>1341125.55</b>	<b>545611.00</b>	<b>88075893.55</b>	<b>5448754.70</b>	<b>5334035.30</b>
<b>Previous Year</b>	<b>95513550.25</b>	<b>992698.00</b>	<b>3891834.00</b>	<b>92614414.25</b>	<b>89447528.58</b>	<b>1724684.42</b>	<b>3891834.00</b>	<b>87280379.00</b>	<b>0.00</b>	<b>0.00</b>
<b>B. Capital Work-in-Progress</b>	<b>38823489.00</b>	<b>114179.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>38937668.00</b>	<b>38823489.00</b>
<b>Total</b>									<b>44386422.70</b>	<b>44157524.30</b>

(Note to be given as to cost of assets on hire purchase basis (included above).)

sd/-

**(Dr. Khwaja Mohd Ekramuddin)**  
**Director**

**Form of Financial Statements (Non-Profit Organisations)**  
**Name of Entity : National Council for Promotion of Urdu Language**  
**Schedules forming part of Balance Sheet as at : 31st March, 2012**

(Amount - Rs.)

<b>Schedule 10 - Investment - Others</b>	<b>2011-12</b>	<b>2010-2011</b>
1. In Government Securities		
2. Other approved Securities		
3. Shares		
4. Debentures and Bonds		
5. Subsidiaries and Joint Ventures		
6. Others (to be specified) - F.Ds in Scheduled Bank	1303601.00	1303601.00
<b>Total</b>	<b>1303601.00</b>	<b>1303601.00</b>

sd/-  
(Dr. Khwaja Mohd Ekramuddin)  
Director

**Form of Financial Statements (Non-Profit Organisations)**  
**Name of Entity : National Council for Promotion of Urdu Language**  
**Schedules Forming Part of Balance Sheet as at : 31st March, 2012**

(Amount - Rs.)

Schedule 11 - Current Assets, Loans, Advances etc.	2011-12		2010-11	
<b>A. Current Assets :</b>				
1. Inventories				
a) Stores and Spares				
b) Loose Tools				
c) Stock-in-trade	Opning Balance	27353283.90		
	Addition	7551750.67	27353283.90	
	Disposed of	7492811.30	190974.05	
		27412223.27		
	Raw Material	190974.05		
	Addition	1651057.33	<u>0.00</u>	27544257.95
		<u>1842031.38</u>	29254254.65	
2. Sundry Debtors :				
a) Debts Outstanding for a period exceeding six months		11256895.75	7899231.75	
b) Others		<u>0.00</u>	<u>0.00</u>	7899231.75
3. Cash Balances in hand (including cheques/drafts and imprest)		14653.46	14653.46	14750.46
4. Bank Balances :				
a) With scheduled banks :				
- On Current Accounts				
- On Deposit Accounts (includes margin money)				
- On Savings Accounts (Main Account)		9942880.21	9942880.21	6250151.86
b) With non-scheduled banks :				
- On Current Accounts				
- On Deposit Accounts				
- On Savings Accounts				
5. Post Office-Savings Accounts				
<b>Total (A)</b>		<b>50468684.07</b>		<b>41708392.02</b>

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**Form of Financial Statements (Non-Profit Organisations)**  
**Name of Entity : National Council for Promotion of Urdu Language**  
**Schedules Forming Part of Balance Sheet as at : 31st March, 2012**

(Amount - Rs.)

Schedule 11 - Current Assets, Loans, Advances etc. (contd.)	2011-12		2010-11	
<b>B. Loans, Advances and other assets</b>				
1. <u>Loans</u>				
a) Staff	36937.00		36937.00	
b) Other Entities engaged in activities/ objectives similar to that of the entity.	0.00		0.00	
c) Other (Specify)	0.00	36937.00	0.00	36937.00
2. <u>Advances and other amounts recoverable in cash or in kind or for value to be received :</u>				
a) On capital account	0.00		0.00	
b) Prepayments	0.00		0.00	
c) Others	4076925.00	4076925.00	459652.00	459652.00
3. <u>Income Accrued :</u>				
a) On investments from Earmarked/ Endowment Funds				
b) On investment - Others - P & R	0.00		802954.45	
c) On loans and advances - Staff	0.00		0.00	
d) Others	931717.29	931717.29	0.00	802954.45
(includes income due unrealised Rs. ....)				
4. <u>Claims Receivable</u>		0.00		0.00
<b>Total (B)</b>		<b>5045579.29</b>		<b>1299543.45</b>
<b>Total (A+B)</b>		<b>55514263.36</b>		<b>43007935.47</b>

sd/-  
(Dr. Khwaja Mohd Ekramuddin)  
Director

**Form of Financial Statements (Non-Profit Organisations)**  
**Name of Entity : National Council for Promotion of Urdu Language**  
**Schedules forming part of Income & Expenditure for the Period: 2011-12**

(Amount - Rs.)

<b>Schedule 13 - Grants/ Subsidies</b>	<b>2011-12</b>	<b>2010-11</b>
(Irrevocable Grants & Subsidies Received)		
1. Central Government — Revenue Portion	333429976.00	232872474.75
2. Government Agencies	0.00	0.00
3. Institutions/ Welfare Bodies	0.00	0.00
4. International Organisations	0.00	0.00
5. Others (Specify)	0.00	0.00
<b>Total</b>	<b>333429976.00</b>	<b>232872474.75</b>

sd/-  
(Dr. Khwaja Mohd Ekramuddin)  
Director

**Form of Financial Statements (Non-Profit Organisations)**  
**Name of Entity : National Council for Promotion of Urdu Language**  
**Schedules forming part of Receipt & Payment and Income & Expenditure for the Period: 2011-12**

Schedule 14 - Fees/ Subscriptions	2011-12		2010-11	
		Income & Expenditure		Income & Expenditure
1. Entrance Fees				
2. Annual Fees/ Subscriptions (Periodicals)	2788297.00		2524158.00	
3. Seminar/ Program Fees	0.00			
4. Consultancy Fees	0.00	0.00		2524158.00
5. Others (Specify)/ Fees	0.00			
Urdu Correspondence Course Fees.	16649100.00		10157556.00	
Diploma/certificate in Functional Arabic Fees.	6360130.00		7159629.00	
Accreditation Fees.	0.00		250000.00	
Examination Fees. (NCPUL`S Centres)	3455400.00		4522670.00	
Examination Fees. (Accreditation Centres)	1601700.00		700852.00	
Prospectus & Admn Form Fee (Main)	117818.00		147685.00	
Prospectus & Admn Form Fee (Acc)	56590.00		24280.00	
Duplicate Certificate Fee (Main Centre)	11925.00		2790.00	
Duplicate Certificate Fee (Acc. Centre)	200.00		0.00	
Cost of Courseware	0.00		285210.00	
Advertisement Charges (Main Centres)	0.00		24000.00	
Advertisement Charges (Acc. Centres)	0.00		0.00	
Corpus Fund - Partial Refund of Fees	0.00		23604.20	
Miscellaneous Fees	0.00			23298276.20
Inspection Fees	200000.00			
<b>SUB-TOTAL</b>	<b>31241160.00</b>	<b>31241160.00</b>	<b>25822434.20</b>	<b>25822434.20</b>
Add Due: CAM-DTP-2011-2012	3820220.00		3961168.00	
<b>SUB-TOTAL</b>	<b>35061380.00</b>	<b>35061380.00</b>	<b>3961168.00</b>	<b>29783602.20</b>
Less Recovery: 2006-2007 - CAM-DTP	57270.00		126850.00	
Less Recovery: 2007-2008 - CAM-DTP	10000.00		306940.00	
Less Recovery: 2008-2009 - CAM-DTP	37820.00		173620.00	
Less Recovery: 2009-2010 - CAM-DTP	62040.00		741933.00	
Less Recovery: 2010-2011 - CAM-DTP	588326.00			
<b>SUB-TOTAL</b>	<b>755456.00</b>	<b>755456.00</b>		<b>1349343.00</b>
<b>Total</b>		<b>34305924.00</b>		<b>28434259.20</b>

sd/-  
(Dr. Khwaja Mohd Ekramuddin)  
Director

**Name of Entity : National Council for Promotion of Urdu Language**  
**Schedules forming part of Receipt & Payment and Income & Expenditure for the Period: 2011-12**

(Amount - Rs.)

<b>Schedule 16 - Income from Royalty, Publication etc.</b>	<b>2011-12</b>		<b>2010-11</b>	
1. Income from Royalty	0.00	0.00	0.00	0.00
2. Income from Publications	6940667.49	0.00	2889703.00	0.00
Add due	0.00	580785.00	0.00	322489.00
Less recovered	0.00	287885.00	0.00	20206.00
3. Others (specify)				
<b>Total</b>	<b>6940667.49</b>	<b>7233567.49</b>	<b>2889703.00</b>	<b>3191986.00</b>

**sd/-**  
**(Dr. Khwaja Mohd Ekramuddin)**  
**Director**

**Form of Financial Statements (Non-Profit Organisations)**  
**Name of Entity : National Council for Promotion of Urdu Language**  
**Schedules Forming Part of Receipt & Payment and Income & Expenditure for the Period: 2011-12**

(Amount - Rs.)

Schedule 17 - Interest Earned	2011-12	2011-12	2010-11	2010-11
1. On Term Deposits :				
a) With scheduled banks		128762.84		121570.66
Add due		0.00		0.00
Less: Received for last years		0.00		0.00
b) With non-scheduled banks				
c) With institutions				
d) others				
2. On Saving Accounts :				
a) With scheduled banks	338684.49		683041.52	
b) With non-scheduled banks				
c) Post Office Savings Accounts				
d) others				
3. On Loans :				
a) Employees / Staff	0.00		3052.00	
Add: Last Year Amount wrongly credited in MCA - settled				
b) Others	0.00		0.00	
4. Interest on Debtors and Other Receivables				
<b>Total</b>	<b>338684.49</b>	<b>467447.33</b>	<b>686093.52</b>	<b>807664.18</b>

**Note** : Tax deducted at source to be indicated.

sd/-  
(Dr. Khwaja Mohd Ekramuddin)  
Director

**Form of Financial Statements (Non-Profit Organisations)**  
**Name of Entity : National Council for Promotion of Urdu Language**  
**Schedules forming part of Receipt & Payment and Income & Expenditure for the Period: 2011-12**

(Amount - Rs.)

<b>Schedule 18 - Other Income</b>	<b>2011-12</b>		<b>2010-11</b>	
1. Profit on Sale/ disposal of Assets :				
a) Owned assets				
b) Assets acquired out of grants, or received free of cost				
2. Export Incentives realized				
3. Miscellaneous Services (Accreditation)				
4. Miscellaneous Income      - Main	5035186.00		1080443.00	
- LS & PC	0.00		0.00	
- RTI	10.00		0.00	
- Rent Book Fair	434493.00		219500.00	
<b>Total</b>	<b>5469689.00</b>	<b>5469689.00</b>	<b>1299943.00</b>	<b>1299943.00</b>

sd/-  
(Dr. Khwaja Mohd Ekramuddin)  
Director

**Form of Financial Statements (Non-Profit Organisations)**  
**Name of Entity : National Council for Promotion of Urdu Language**  
**Schedules forming part of Receipts & Payments and Income & Expenditure for the Period: 2011-12**

(Amount - Rs.)

Schedule 20 – Establishment Expenses	2011-12		2010-11	
	Receipts & Payments A/c	Income & Expenditure A/c	Receipts & Payments A/c	Income & Expenditure A/c
(a) Salaries and Wages	18241204.00	18241204.00	14959948.00	14959948.00
(b) Allowances and Bonus	540502.00	540502.00	480450.00	480450.00
(c) Interest to Provident Fund	239375.63	239375.63	110775.47	110775.47
(d) Staff Welfare Expenses	424167.00	424167.00	461355.00	461355.00
(e) Expenses on Employees' Retirement and Terminal benefits	782718.00	782718.00	856107.00	856107.00
(f) Leave salary and pension contribution (Deputationist)	0.00	0.00	0.00	0.00
(g) Employer's Contribution under New Pension Scheme	394575.00	394575.00	360628.00	360628.00
(h) Interest on New Pension Scheme	0.00	0.00	0.00	0.00
(i) Children Education Allowance	433277.00	433277.00	369648.00	369648.00
<b>Total</b>	<b>21055818.63</b>	<b>21055818.63</b>	<b>17598911.47</b>	<b>17598911.47</b>

**sd/-**  
**(Dr. Khwaja Mohd Ekramuddin)**  
**Director**

**Form of Financial Statements (Non-Profit Organisations)**  
**Name of Entity : National Council for Promotion of Urdu Language**  
**Schedules forming part of Income & Expenditure / Receipts & Payments for the Period: 2011-12**

(Amount - Rs.)

Schedule 21 – Other Administrative Expenses	2011-12		2010-11	
	Receipts & Payments A/c	Income & Expenditure A/c	Receipts & Payments A/c	Income & Expenditure A/c
(a) Purchases	0.00	0.00	0.00	0.00
(b) Labour & Processing Expenses	36000.00	36000.00	148774.00	148774.00
(c) Cartage & Carriage Inwards	0.00	0.00	0.00	0.00
(d) Electricity & Power	1156052.00	1156052.00	978142.00	978142.00
(e) Water charges	0.00	0.00	0.00	0.00
(f) Repairs & Maintenance, Furniture & Office Equipment	1254626.00	1254626.00	391998.00	391998.00
(g) Insurance on land and building	511923.00	511923.00	69753.00	69753.00
(h) Rent, Rates and Taxes	1054420.00	1054420.00	846800.00	846800.00
(i) Vehicles Repairs & Maintenance	195729.00	195729.00	290169.00	290169.00
(j) Postage, Telephone & Communication charges	724830.00	724830.00	522170.00	522170.00
(k) Printing and Stationery	1096285.00	1096285.00	1212235.00	1212235.00
(l) Travelling & conveyance Expenses	891244.00	891244.00	655071.00	655071.00
(m) Expenses on Seminars/Workshops	0.00	0.00	0.00	0.00
(n) Subscription Expenses/newspaper	70957.00	70957.00	52773.00	52773.00
(o) Expenses on fees	0.00	0.00	0.00	0.00
(p) Auditors Remuneration	30810.00	30810.00	31506.00	31506.00
(q) Hospitality Expenses	26175.00	26175.00	19051.00	19051.00
(r) Professional charges (legal)	287800.00	287800.00	0.00	0.00
(s) Irrecoverable balances written off	0.00	0.00	0.00	0.00
(t) Cost of books distributed free	0.00	0.00	0.00	0.00
(u) Packing charges and transportation of books	221271.00	221271.00	913324.00	913324.00

contd....

(v) Distribution Expenses	0.00	0.00	0.00	0.00
(w) Advertisement & Publicity	8600807.00	8600807.00	5738769.00	5738769.00
(x) Misc. Expenses	5730384.00	5730384.00	768086.00	768086.00
(y) Panel meetings & academic activities	1095672.00	1095672.00	773005.00	773005.00
(z) (i) Renovation & Repairs	0.00	0.00	20715.00	20715.00
(ii) (a) Bank Charges	193.00	193.00	25592.88	25592.88
(b) House keeping	1341337.00	1341337.00	727860.00	727860.00
<b>Total</b>	<b>24326515.00</b>	<b>24326515.00</b>	<b>14185793.88</b>	<b>14185793.88</b>

**sd/-**  
**(Dr. Khwaja Mohd Ekramuddin)**  
**Director**

**Form of Financial Statements (Non-Profit Organisations)**  
**Name of Entity : National Council for Promotion of Urdu Language**  
**Schedules forming part of Receipts & Payments and Income & Expenditure for the Period: 2011-12**

(Amount - Rs.)

Schedule 22 – Expenditure on Grants, subsidies & projects etc.	2011-12		2010-11	
	Receipts & Payments A/c	Income & Expenditure A/c	Receipts & Payments A/c	Income & Expenditure A/c
<b>(a) I. Grants given to Institutions/Organisations</b>				
<b>I. Grant-in-Aid (Urdu)</b>				
(1) Calligraphy & Graphic Design	5424300.00	5424300.00	6539366.00	6539366.00
(2) Teaching of Urdu	0.00	0.00	0.00	0.00
(3) Support to Organisations for selected Urdu Promotion Activities	4145495.00	4145495.00	7001119.00	7001119.00
(4) Estt. of Type and Shorthand lab.	0.00	0.00	0.00	0.00
(5) Bulk Purchase	3586285.00	3586285.00	3347165.00	3347165.00
(6) Publication of Manuscripts	1724636.00	1724636.00	2878029.00	2878029.00
(7) Urdu Press Promotion/UNI	2731574.00	2731574.00	2550549.00	2550549.00
<b>Total</b>	<b>17612290.00</b>	<b>17612290.00</b>	<b>22316228.00</b>	<b>22316228.00</b>
<b>(a) II. Grants-in-Aid (Arabic &amp; Persian)</b>				
1. Teaching of Arabic/Persian	0.00	0.00	0.00	0.00
2. Support to Organisations for select A/P Promotion Activities	30000.00	30000.00	352270.00	352270.00
3. Bulk Purchase	122498.00	122498.00	60000.00	60000.00
4. Publication of Manuscripts	140115.00	140115.00	227641.00	227641.00
<b>Total</b>	<b>292613.00</b>	<b>292613.00</b>	<b>639911.00</b>	<b>639911.00</b>
<b>Total of (a) I + (a) II</b>	<b>17904903.00</b>	<b>17904903.00</b>	<b>22956139.00</b>	<b>22956139.00</b>

sd/-  
(Dr. Khwaja Mohd Ekramuddin)  
Director

**Form of Financial Statements (Non-Profit Organisations)**  
**Name of Entity : National Council for Promotion of Urdu Language**  
**Schedules forming part of Receipts & Payments and Income & Expenditure for the period: 2011-12**

(Amount - Rs.)

Schedule 22 – Expenditure on Grants, Subsidies & (b) Payments made against fund for various projects	2011-12			2010-11		
	Receipts & Payments A/c	Income & Expenditure A/c		Receipts & Payments A/c	Income & Expenditure A/c	
<b>A. Urdu Promotion Activities</b>						
(i) Establishment of Computerised Calligraphy Trng.	135151986.00	135151986.00		101316962.00	101316962.00	
Add due		0.00			0.00	
Less		0.00			0.00	
Add Other Charges		0.00	135151986.00		19200.00	101336162.00
(ii) Accreditation services	2178.00	2178.00		6350.00	6350.00	
Add due					0.00	
Less			2178.00		0.00	6350.00
<b>B. Publication</b>						
(i) Publication of Books	9202808.00	9202808.00		4654328.00		
Other Charges	635955.00	635955.00		40190.00	40190	
Support for Publication	4389162.00	4389162.00	14227925.00		2456366.75	2496556.75
(iii) Publication of Periodicals	12923368.00	12923368.00		7620296.00	7620296.00	
Add due					0.00	
Less			12923368.00		0.00	7620296.00
<b>C. Book Promotion/Exhibition</b>	8431856.00	8431856.00		2866769.00	2866769.00	
Add Other Charges			8431856.00		5310.00	2872079.00
<b>D. Academic Projects/Collaboration</b>	3673083.00	3673083.00		3686465.00	3686465.00	
(1) Short Term Course for Working Urdu Journalism	3870.00	3870.00		274057.00	274057.00	
(2) Production & Telecast of Urdu Duniya on T.V.	3436643.00	3436643.00	7113596.00	1522140.00	1522140.00	5482662.00
<b>E. Distance Education</b>						
(1) Correspondence Course	67832521.00	67832521.00		57301152.00	57301152.00	
(2) Diploma in Functional Arabic	38738986.00	38738986.00		28014767.00	28014767.00	
(3) Certificate in Functional Arabic	21100181.00	21100181.00		13641443.00	13641443.00	
(4) Seminar/Conference/Symposia	1268990.00	1268990.00		1064799.00	1064799.00	
(5) Teachers Training Programme						
(6) Documentation Centre						
			128940678.00			100022161.00
<b>Total of ( b )</b>	<b>306791587.00</b>	<b>306791587.00</b>	<b>306791587.00</b>	<b>222009718.00</b>		<b>219836266.75</b>

sd/-  
**(Dr. Khwaja Mohd Ekramuddin)**  
**Director**

**Form of Financial Statements (Non-Profit Organisations)**  
**Name of Entity : National Council for Promotion of Urdu Language**  
**Schedules forming part of Receipts & Payments for the period 2011-12**

**SCHEDULE B**

(Amount - Rs.)

<b>Other Payments (Loans &amp; Advances)</b>	<b>2011-12</b>		<b>2010-11</b>	
	<b>Receipts</b>	<b>Payments</b>	<b>Receipts</b>	<b>Payments</b>
Temporary advance to Staff & Others for Workshop, Seminar, Meetings, Book Fairs, Exhibition, Conference, etc.	9355192.00	12972465.00	5893721.00	5622479.00
House building advance	0.00	0.00	0.00	0.00
Conveyance advance	27550.00	30000.00	14500.00	24000.00
Festival advance	43950.00	45000.00	31800.00	30000.00
Computer Advance	0.00	0.00	14458.00	0.00
<b>Total</b>	<b>9426692.00</b>	<b>13047465.00</b>	<b>5954479.00</b>	<b>5676479.00</b>

sd/-  
**(Dr. Khwaja Mohd Ekramuddin)**  
**Director**

**Form of Financial Statements (Non-Profit Organisations)**  
**Name of Entity : National Council for Promotion of Urdu Language**  
**Schedules forming part of Receipts & Payments for the period 2011-12**

**SCHEDULE C**

(Amount - Rs.)

Other Payments (Debt, Deposit & Remittances)	2010-11		2010-11	
	Receipts	Payments	Receipts	Payments
1. GPF				
(a) Subscription	2124200.00	2124200.00	2121000.00	2151000.00
(b) Advance	68000.00	68000.00	58000.00	58000.00
2. Income Tax				
(a) Salaries	511765.00	490765.00	501325.00	501325.00
(b) Others	3432833.00	3430735.00	1882977.00	1881212.00
3. CGEIS (Deputationist)	720.00	720.00	2235.00	2235.00
4. Group Insurance (LIC)	84149.00	84149.00	73911.00	125546.00
5. License fee	0.00	0.00	0.00	0.00
6. Remittance from SRB Hyd. to Hq.	0.00	0.00	0.00	0.00
7. Remittance to SRB Hyd. from Hq.	0.00	0.00	0.00	0.00
8. Other recoveries (Court's Attachment)	24000.00	24000.00	24000.00	24000.00
9. Interest on MCA	0.00	0.00	0.00	0.00
10. Earnest money/Security Deposit.	134000.00	179000.00	120000.00	357000.00
11. Payments to creditors for cancelled cheque	0.00	0.00	0.00	0.00
12. Dearness Relief Fund	0.00	0.00	0.00	0.00
13. Creditors for cancelled cheques	0.00	0.00	0.00	0.00
14. Employees' Contribution under New Pension Scheme	416574.00	422621.00	1123445.00	1092062.00
15. Water Charges (Deputationist)	0.00	0.00	0.00	0.00
16. LIC (Deputationist)	0.00	0.00	0.00	0.00
17. Masjid Fund	0.00	0.00	45.00	45.00
18. Computer Advance (Deputationist)	0.00	0.00	0.00	0.00
19. Electricity Charges (Deputationists)	0.00	0.00	0.00	0.00
20. Motor Car Advance (Deputationists)	0.00	0.00	0.00	0.00
21. House Building Advance (Deputationists)	0.00	0.00	0.00	0.00
22. Welfare Fund (Deputationists)	0.00	0.00	0.00	0.00
23. GPF Subscriptions (Deputationists)	120000.00	120000.00	150000.00	150000.00
24. GPF Advance (Deputationists)	0.00	0.00	32000.00	32000.00
25. HCC & CSLU (Deputationists)	0.00	0.00	0.00	0.00
26. C.G.H.S Deputationists	0.00	0.00	0.00	0.00
<b>Total</b>	<b>6916241.00</b>	<b>6944190.00</b>	<b>6088938.00</b>	<b>6374425.00</b>

**sd/-**  
**(Dr. Khwaja Mohd Ekramuddin)**  
**Director**

**Form of Financial Statements (Non-Profit Organisations)**  
**Name of Entity : National Council for Promotion of Urdu Language**  
**Schedules forming part of Receipts & Payments for the period 2011-12**

**SCHEDULE D**

(Amount - Rs.)

	2011-12		2010-11	
	Receipts	Payments	Receipts	Payments
Investments and deposits made				
a) Out of Earmarked/ Endowment Funds			0.00	0.00
b) Out of own funds (Investments others)	0.00	0.00	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**sd/-**  
**(Dr. Khwaja Mohd Ekramuddin)**  
**Director**

**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)**  
**Name of the Entity: NATIONAL COUNCIL FOR PROMOTION OF URDU LANGUAGE**  
**SCHEDULES FORMING PART OF THE ACCOUNTS FOR THE PERIOD ENDED 31st March, 2012**

**SCHEDULE 24 -SIGNIFICANT ACCOUNTING POLICIES**

**Accounting Convention**

The financial statements have been prepared on the basis of cost convention and on the accrual method of accounting except the accounts on General Provident Fund of the NCPUL (analogous to GPF of the Govt. of India), where interest received during the year on investment has been allocated as interest to the GPF of the employees, are being accounted for on actual cash basis. These accounts form part of the Main Accounts of the Council. Consolidated grant-in-aid under Plan Head is disbursed by the Government of India, Ministry of Human Resource Development to the Council irrespective of the Capital or Revenue Heads. Expenditure on purchase of assets had been shown as Capital while the rest under Revenue Head for the convenience in Accounting.

**1. Inventory Valuation**

- 1.1 Stores and spares are valued at cost.
- 1.2 Raw Materials, Semi-finished goods and finished goods are valued at cost.

**2. Fixed Assets**

- 2.1 Fixed assets are stated at cost of acquisition and incidental and direct expenses.

**3. Depreciation**

- 3.1 Depreciation has been provided on written down value as per rates specified in the Income Tax Rules, 1962.
- 3.2 In respect of additions to/ deductions from fixed assets during the period, depreciation has been considered as per the provisions of Income Tax Act 1961.

**4. Accounting for Sales**

Sales are net of sales returns, rebate and trade discounts.

**5. Govt. Grants/Subsidies**

The Council being fully funded by the Govt. of India, Govt. grants are accounted on realization.

**6. Lease**

Lease rental are expensed with reference to lease terms for land.

7. No provisions of any type as per **Schedule-7- 'B' Provisions** have been provided for as the Govt. of India pays Grants -in-Aid to Council to meet for objectives of the Council and not to spend on provisions. In event of such payment becoming due, grant -in -aid for full amount is provided in the budget of the year concerned for payment as Council is fully funded by Govt. of India. Other known liabilities have, however, been provided for in the Balance Sheet.

Sd/-

**(Dr. Khwaja Mohd Ekramuddin)**  
**Director**

**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)**  
**Name of the Entity: NATIONAL COUNCIL FOR PROMOTION OF URDU LANGUAGE**  
**SCHEDULES FORMING PART OF THE ACCOUNTS FOR THE PERIOD ENDED 31st March, 2012**

**SCHEDULE - 25 - CONTIGENT LIABILITIES AND NOTES ON ACCOUNT**

**A. Contingent Liabilities**

**B. Notes on Accounts**

**1. Current Assets, Loans & Advances**

In the opinion of the Council, Current Assets, Loans and Advances have a value on realization in the ordinary course of business, equal at least to the aggregate amount shown in the Balance Sheet.

**2. Taxation**

In view of there being no taxable Income under the Income Tax Act. 1961, no provision for Income Tax has been considered necessary.

3. Corresponding figures for the previous year have been regrouped / re-arranged where necessary.

4. Schedule 1 to 25 (except those not relevant to NCPUL) are annexed to and form integral part of Balance Sheet as at 31<sup>st</sup> March, 2012 and the Income & Expenditure Account for the year ended on that date.

Sd/-  
**(Dr. Khwaja Mohd Ekramuddin)**  
**Director**

**Form of Financial Statements (Non-Profit Organisations)**  
**Name of Entity : National Council for Promotion of Urdu Language**  
**Receipts & Payments for the period 2010-11**

(Amount - Rs.)

RECEIPTS	2011-12	2010-11	PAYMENTS	2011-12	2010-11
<b>1. Opening Balances</b>			<b>1. Expenses</b>		
a) Cash in hand	14750.46	14923.46	a) Establishment Expenses (corresponding to Schedule 20)	21055818.63	17598911.47
b) Bank Balances			b) Administrative Expenses (corresponding to Schedule 21)	24326515.00	14185793.88
i) In current accounts					
ii) In deposit accounts					
iii) Savings accounts	6250151.86	17239418.49			
<b>II. Grants Received</b>			<b>II. Payments made against funds for various projects</b>		
a) From Government of India (Plan)	0.00	0.00	a) Grants given to institutions/ organisations (Schedule 22)	17904903.00	22956139.00
i) Capital Exp.	1570024	9483892	b) Payments made against funds for various projects (Schedule 22)	306791587.00	222009718.00
ii) Revenue Exp.	333429976	230416108			
<b>III. Income of Investment From</b>			<b>III. Investments and deposits made</b>		
a) Earmarked / Endow. Funds	0.00	0.00	a) Out of Earmarked/ Endowment funds		
b) Loans, Advances etc.	0.00	0.00	b) Out of own funds (investments - others) (Sch-D)	0.00	0.00
<b>IV. Interest Received</b> (Schedule-17)			<b>IV. I) Expenditure on Fixed Assets &amp; Capital Work-in-Progress</b>		
a) On Bank deposits	338684.49	683041.52	a) Purchase of Fixed Assets (Schedule-8)	1455845.00	992698.00
b) Loans, Advances etc.	0	3052	b) Expenditure on Capital Work-in-progress -do-	114179.00	3836866.00
c) Other receivables					
<b>V. Other Income</b>			<b>V. Refund of surplus money/ Loans</b>		
a) Fees/ Subscription (Schedule - 14)	31241160.00	25822434.20	a) To the Government of India	0.00	0.00
b) Income from Publication (Sch. 16)	6940667.49	2889703	b) To the State Government	0.00	0.00
c) Other Income (Sch.18) Main	5469689	1299943	c) To other providers of funds	0.00	0.00
d) Pension & Retirement benefits (Sch.- D)					

contd.....

<b>VI. Amount Borrowed</b>			VI. Finance Charges (Interest)		
<b>VII. Any other receipt</b>			VII. Other Payments		
i) Loans & Advances (Schedule - B)	9426692	5954479	i) Loans & Advances (Schedule - B)	13047465.00	5676479.00
ii) Debt., Deposit & Remittances (Sch. - C)	6916241	6088938	ii) Debt, Deposit & Remittances (Schedule - C)	6944190.00	6374425.00
			VIII. Closing Balances		
			a) Cash in hand	14653.46	14750.46
			b) Bank Balances		
			i) In current accounts		
			ii) In deposit accounts		
			iii) Savings accounts	9942880.21	6250151.86
<b>Total</b>	<b>401598036.30</b>	<b>299895932.67</b>	<b>Total</b>	<b>401598036.30</b>	<b>299895932.67</b>

**sd/-**  
**(Dr. Khwaja Mohd Ekramuddin)**  
**Director**

**National Council for Promotion of Urdu Language**  
**General Provident Fund - Receipts and Payments Account for the year 2011-12**

RECEIPTS	Rs.	PAYMENTS	Rs.
<b>Schedule 26(i)</b>			
<b>I. Opening Balance as on 1st April, 2011</b> (GPF SB A/c. No. 90092010046795)	3768906.00	<b>I. General Provident Fund</b>	
		a) Final withdrawals	0.00
		b) Advance	84000.00
		c) Final Part Withdrawals	<u>1049000.00</u>
<b>II. General Provident Fund</b>			1133000.00
a) Subscriptions	2416081.00	<b>II. Investment</b>	
b) Recovery of Advance	60000.00		0.00
c) Excess Recovery	4000.00	<b>III. Refund of Excess Recovery</b>	4000.00
<b>III. Investments of FDR</b>	0.00	<b>IV. Bank Charges</b>	0.00
<b>IV. Interest</b>		<b>V. Closing Balance as on 31st March, 2012</b> (GPF SB A/c. No. 90092010046795)	
a) (GPF SB A/c. No. 90092010046795)	180100.83		<b>5846786.00</b>
b) Interest on Investment	315322.54		
c) Interest from NCPUL	<u>239375.63</u>		
	734799.00		
<b>Total</b>	<b>6983786.00</b>	<b>Total</b>	<b>6983786.00</b>

sd/-  
(Dr.Khwaja Md. Ekramuddin)  
Director

**National Council for Promotion of Urdu Language**  
**Assets and Liabilities Accounts of General Provident Fund for the Period ending 31st March, 2012**

LIABILITIES	Rs.	ASSETS	Rs.
<b>Schedule 26(ii)</b>			
<b>G.P.F. Subscriptions</b>		<b>Investment</b>	
Opening Balance	3651568.00	a) Deposit in Public Sector Bank	3800000.00
		Add during the year	
		Less FDR Encashed	<u>0.00</u> 3800000.00
Recd. During the year	2476081.00		
Less - Paid during the year	1133000.00		
Less - Bank Charges	<u>0.00</u>	b) Central Govt. Securities	<u>600000.00</u> 4400000.00
	4994649.00		
<b>Interest</b>		<b>Closing Balance</b>	
Opening Balance	4517338.00	Cash at Banks	
Recd. During the year	<u>734799.00</u>	(GPF SB A/c. No. 90092010046795)	5846786.00
	5252137.00		
<b>Total</b>	<b>10246786.00</b>	<b>Total</b>	<b>10246786.00</b>

sd/-  
(Dr.Khwaja Md. Ekramuddin)  
Director

**National Council for Promotion of Urdu Language**  
**New Pension Scheme - Receipts and Payments Account for the year 2011-12**

RECEIPTS		Rs.	PAYMENTS		Rs.
<b>Schedule 27 (i)</b>					
<b>I. Opening Balance as on April 1, 2011</b> (NPS SB A/c. No. 90092010177616)		305536.20	Bank of India-Trust Account A/c No. 012210110002381	55980.00	
<b>II. New Pension Scheme</b>			Refund Employees contribution	2712.00	55980.00 2712.00
a) Employees' Contribution	26787.00				
b) Employer's Contribution	26787.00	53574.00			
<b>III. Interest</b>			<b>II. Closing Balance as on 31st March, 2012</b> (NPS SB A/c. No. 90092010177616)		
a) (NPS SB A/c. No. 90092010177616)	24555.89	24555.89			
b) Interest on Investment	0.00	0.00			324974.09
c) Interest from NCPUL	0.00	0.00			
<b>TOTAL</b>		<b>383666.09</b>	<b>TOTAL</b>		<b>383666.09</b>

sd/-  
(Dr. Khwaja Md. Ekramuddin)  
Director

29

**National Council for Promotion of Urdu Language**  
**New Pension Scheme - Balance Sheet for the period ending 31.03.2012**

LIABILITIES		Rs.	ASSETS		Rs.
<b>Schedule 27(ii)</b>					
<b>N.P.S. Scheme</b>					
Opening Balance	305536.20				
Add. During the year	78129.89				
Less: Liquidated	58692.00	324974.09			
			<b>Closing Balance</b> Cash at Banks (NPS SB A/c. No. 90092010177616)		<b>324974.09</b>
<b>TOTAL</b>		<b>324974.09</b>	<b>TOTAL</b>		<b>324974.09</b>

sd/-  
(Dr. Khwaja Md. Ekramuddin)  
Director

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