

**CENTRAL SILK BOARD**  
**BANGALORE – 560 068**

No. CSB-13(1)/88-PROPERTY/VIG. VOL.VI

Date: 14-12-2021

**CIRCULAR**

Sub: Central Civil Services (Conduct) Rules, 1964 – Submission of Annual Immovable Property Returns for the Calendar Year 2021 (As on 01-01-2022) – regarding.

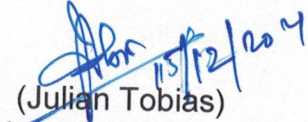
With reference to the above subject, it is stated that as per the instructions contained at Govt. of India, Department of Personnel & Training O.M. F.No. 11013/7/2014-Estt.(A-III), dated 26-10-2015, every Government servant (belonging to Groups 'A', 'B' & 'C') is required to submit Annual Immovable Property Returns giving full particulars regarding the Immovable Property inherited / owned / acquired / held on lease or on mortgage by him / her in his / her name or any member of his / her family or in the name of any other person.

Accordingly, all the officers / officials working at Central Office, CSB (**belonging to Groups 'A', 'B' & 'C'**) are hereby requested to submit the **Annual Immovable Property Returns for the Calendar Year 2021 (As on 01-01-2022)** in the prescribed proforma **on or before 31-01-2022**, so as to place the same before the Competent Authority as and when required.

It may please be noted that the Returns are required to be (a) filled in a legible, neat and detailed manner with complete particulars (b) submitted to the Office **within the above said time limit.**

It may further be noted that even in case there is no change in the Returns submitted in the previous Year/s, the Returns now to be submitted (for the Calendar Year 2021, i.e. as on 01-01-2022) are required to be reproduced in full and the remarks like "as in previous Year/s" mentioning **may be avoided.**

Encl : As above.

  
(Julian Tobias)  
Joint Director (Admn)

To,

1. All the Group A, B & C officials working in Central Office, CSB (**List enclosed**).
2. The Notice Board, Central Office, CSB.
3. CSB Website



केन्द्रीय रेशम बोर्ड  
बेंगलूरु - 560 068

सं.केरेबो-13(1)/88-संपत्ति/सतर्कता खण्ड -VI

दिनांक : 14.12.2021

परिपत्र

विषय: केन्द्रीय सिविल सेवा (आचरण) नियमावली, 1964 - कैलेण्डर वर्ष 2021  
(01-01-2022 को यथा विद्यमान) के लिए वार्षिक अचल संपत्ति  
विवरणी प्रस्तुत करने के संबंध में।

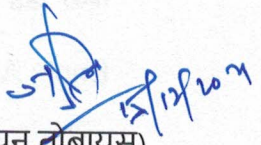
\*\*\*\*\*

उपर्युक्त विषय के संदर्भ में, सूचित करना है कि कार्मिक व प्रशिक्षण विभाग, भारत सरकार के का.ज्ञा.एफ सं. 11013/7/2014-स्था (ए-III), दिनांक 26.10.2015 के अनुदेशों के अनुसार प्रत्येक सरकारी कर्मचारी (वर्ग 'क', 'ख' व 'ग') को उत्तराधिकार में प्राप्त/ उनके स्वामित्व में/ उनके द्वारा अर्जित/ पट्टा या बंधक पर उनके अपने नाम पर या परिवार के किसी सदस्य के नाम पर या किसी अन्य व्यक्ति के नाम रखी गई अचल संपत्ति से संबंधित पूरा विवरण देते हुए वार्षिक अचल संपत्ति विवरणी प्रस्तुत करना आवश्यक है।

तदनुसार केन्द्रीय कार्यालय, केन्द्रीय रेशम बोर्ड, बेंगलूरु में कार्यरत सभी अधिकारियों/कर्मचारियों ('क' 'ख' एवं 'ग') से अनुरोध है कि वे कैलेण्डर वर्ष 2021 (01.01.2022 तक यथा विद्यमान) वार्षिक अचल संपत्ति विवरणी विहित प्रपत्र में 31/01/2022 तक प्रस्तुत करें ताकि जब भी आवश्यक हो, सक्षम प्राधिकारी के समक्ष प्रस्तुत किया जा सके।

कृपया यह नोट किया जाए कि विवरणी (क)पूर्ण विवरण सहित स्वच्छ एवं विस्तार से भरना है (ख) कार्यालय में उपरोक्त निर्धारित समय-सीमा के अंदर प्रस्तुत करने की आवश्यकता है।

आगे यह भी नोट करें कि यदि पिछले वर्ष/वर्षों में प्रस्तुत की गई विवरणी में कोई परिवर्तन नहीं है, तो भी अभी विवरणी प्रस्तुत करना है (कैलेण्डर वर्ष 2021 के लिए अर्थात् 01.01.2022 तक यथा विद्यमान) पूरी जानकारी के साथ पुनः प्रस्तुत करना आवश्यक है तथा 'जैसा कि पिछले वर्ष/वर्षों में था' जैसी अभ्युक्ति से बचा जाए।

  
(जूलियन तोबायस)  
संयुक्त निदेशक (प्रशासन)

सेवा में :

- 1) केन्द्रीय कार्यालय, केरेबो, बेंगलूरु में कार्यरत वर्ग क, ख, व ग के सभी पदधारी (सूची संलग्न)।
- 2) सूचना पट्ट, केन्द्रीय कार्यालय, केन्द्रीय रेशम बोर्ड, बेंगलूरु।
- 3) केन्द्रीय रेशम बोर्ड का वेबसाइट।



**CENTRAL SILK BOARD, BANGALORE – 560 068**  
**STATEMENT OF IMMOVABLE PROPERTY FOR THE CALENDAR YEAR 2021 (AS ON 01-01-2022)**

| Sl. No. | Description of property | Precise location (Name of District, Division, Taluk & Village in which the property is situated and also its distinctive number etc.) | Area of land (In case of land and building) | Nature of Land in case of landed property | Extent of interest | If not in own name, state in whose name held and his/her relationship, if any to the Govt. servant. | Date of acquisition | How acquired (whether by purchase, mortgage, lease, inheritance, gift or otherwise) and name with details of person/ persons from whom acquired (address and connection of the Govt. servant, if any, with the person/persons concerned. (please see Note 1 below.) | Value of the property (See Note 2 below) | Source from which payment was made for the property and mode of payment | Particulars of sanction of prescribed authority, if any. | Total annual income from the property | Remarks |
|---------|-------------------------|---|---|---|--------------------|---|---------------------|---|--|---|--|---------------------------------------|---------|
|         | 2                       | 3   | 4   | 5   | 6                  | 7   | 8                   | 9   | 10                                       | 11  | 12   | 13                                    | 14      |
| 1       |                         |   |   |   |                    |   |                     |   |  |   |  |                                       |         |

SIGNATURE :

NAME (IN BLOCK LETTERS), DESIGNATION AND OFFICE ADDRESS :

DATE :

Note 1 : For purpose of column 9, the term "lease" would mean a lease of immovable property from year to year or for any term exceeding one year or reserving a yearly rent. Where, however, the lease of immovable property is obtained from a person having official dealings with the Government servant, such a lease should be shown in this column irrespective of the term of the lease, whether it is short term or long term, and the periodicity of the payment of rent.

Note 2 : In column 10 should be shown :-

- Where the property has been acquired by purchase, mortgage or lease, the price or premium paid for such acquisition.
- Where it has been acquired by lease, the total annual rent thereof also; and (c) Where the acquisition is by inheritance, gift or exchange, the approximate value of the property so acquired.